



7120 Pav Way #103
Prescott Valley, Arizona 86314
www.ppprescott.com

Telephone: (928) 445-8750
Fax: (928) 445-5542
Email: info@ppmprescott.net

Dear Owner:

Enclosed is a continuous service agreement for water service in the City of Prescott. As it is important to have the water service on during times of vacancy, please fill out and sign the enclosed agreement.

We feel this is important especially if your property has a drip/sprinkler system to keep plants and bushes watered during vacant times in the warm weather. It is also needed for cleaning during times of vacancy.

If your property is currently vacant, we do not put the landlord agreements into effect until after the property is rented. Please contact the City of Prescott directly at (928) 777.1100 to have service and water turned on if your property is currently vacant and water is not on.

If you have any questions, please let me know.

Sincerely,
Diane Tenison
Diane Tenison

Enc.



7120 Pav Way #103
Prescott Valley, Arizona 86314
www.ppprescott.com

Telephone: (928) 445-8750
Fax: (928) 445-5542
Email: info@ppmprescott.net

LANDLORD AUTOMATIC TRANSFER SERVICE AGREEMENT

Landlord Name: _____

Mailing Address: c/o Pierce Property Mgmt, 7120 Pav Way #103, Prescott Valley, AZ 86314

Phone Number: _____

Landlord agrees to the following:

1. Water, trash and sewer service will automatically be placed in Landlord's name for billing purposes under the following conditions:
 - a. Whenever a tenant requests a discontinuance of service.
 - b. Whenever Landlord advises billing office that a tenant has vacated.
2. The applicable service shall be kept in Landlord's name when the account is not in the name of a tenant. When an account is not under the name of a tenant, Landlord is responsible for any charges to the account.
3. Landlord shall be liable for all City services to the Property from the time a tenant orders the service disconnected, even if the Landlord is not aware that the tenant has done so.
4. Landlord will be billed a service establishment fee for the first connect at a property location. Thereafter, a service establishment fee will not be billed each time the account is put into Landlords' name to maintain continuous service. A service establishment charge will apply if Landlord requests to have service disconnected and then later requests to have service reconnected in his/her name before a tenant moves in.
5. If City terminates a tenant's service for nonpayment of bills, Landlord may have service for the unit reconnected in Landlord's name without incurring a service establishment fee; however, Landlord must bring current all city utility charges which were incurred by tenant. This would require, but is not limited to, a personal visit to the Utility Billing office to show proper identification or a request in writing. Service will be reconnected the next working day.



7120 Pav Way #103
Prescott Valley, Arizona 86314
www.ppprescott.com

Telephone: (928) 445-8750
Fax: (928) 445-5542
Email: info@ppmprescott.net

6. Landlord shall pay all bills when they become due and payable. If service is turned off for nonpayment of the bill while in Landlord's name, a reconnect fee will be charged to Landlord, a double deposit will be required, and all arrears paid.
7. If a tenant fails to have service transferred to their name, Landlord will remain liable for any usage until Landlord requests service to be disconnected.
8. Landlord or City may terminate this Agreement by giving written notice of termination to the other party. Landlord is liable for any utility charges incurred on the account prior to the City Utility Billing Department's receipt of written cancellation notice.
9. Notice of termination of this Agreement by Landlord should be directed to City as follows: City of Prescott, Utility Billing Department, P.O. Box 2059, Prescott, Arizona 86302.
10. Notice of termination of this Agreement by the City of Prescott Utility Billing Department shall be directed to Landlord at Landlord's mailing address as listed on this agreement.

CITY OF PRESCOTT:

By _____

_____ Date

LANDLORD:

X _____

Signature

Print Name _____

_____ Date

Property included in this Agreement:

Service Address

Route #

Customer Acct. #

