



7120 Pav Way #103
Prescott Valley, Arizona 86314
www.ppprescott.com

Telephone: (928) 445-8750
Fax: (928) 445-5542
Email: info@ppmprescott.net

Dear Owner:

If your property is on a drip system, you may want to consider having a Continuation of Utility Service Agreement in effect. This will enable us to have the drip systems on during the warm weather when the property is vacant.

If your property is currently occupied, the Continuation of Service Agreement is the only form that needs to be filled out and returned to the Town of Prescott Valley Water Department.

If your property is currently vacant and water service needs to be initiated, the application for utility service also needs to be filled out and returned with a check made out to the Town of Prescott Valley. This can also be paid by credit card directly to the water department. Please contact them at (928) 759.3020.

Current photo identification is also required. Please submit paperwork directly to the Town of Prescott Valley, and enclose a copy to us for our records.

If you have any questions, please do not hesitate to contact our office.

Sincerely,
Diane Tenison
Diane Tenison

Enc.

Town of Prescott Valley
Continuation of Utility Service Agreement

928-759-3020 (voice)

928-759-5533 (fax)

Email: customeraccounts@pvaz.net

Property Owner: _____

Mailing Address: _____

Phone Number: _____

The Town of Prescott Valley is authorized to continue utility service at the property/or properties indicated whenever a tenant requests a discontinuance of service or when vacancy occurs. The utility service will automatically transfer to the account of the owner. In the event of a tenant disconnection for non-payment, however, this Agreement is considered null and void until it is reinstated by the Owner.

The property owner agrees to pay for utility services as billed when due and payable, even if the owner is unaware of the tenant's termination of service.

A service charge of \$15.00 shall be billed to the owner for each service transfer.

It shall be the property owner's responsibility to promptly notify the Town of Prescott Valley of any ownership, mailing address or phone number change relating to this Agreement.

Either party may terminate this Agreement upon written notice to the other party.

Listed Properties: Addresses

(If more space is required, please attach an additional sheet)

_____ Property owner requests that the interim billings for the above listed properties be mailed to a Property Management Company at the following address: (Owner remains responsible for payment of charges)

Property Management Company Name: Pierce Property Management

Mailing address: 7120 Pav Way #103, Prescott Valley, AZ 86314

Telephone number: 928-445-8750 Fax number 928-445-5542

Signature of Property Owner: _____

Date: _____



APPLICATION FOR UTILITY SERVICE

7501 E Civic Circle • Prescott Valley, AZ 86314 Voice:
928-759-3020; Fax: 928-759-5533

Town Web Site -- www.pvaz.net
Email – customeraccounts@pvaz.net

Town Use Only:
CID _____
LID _____
UNIT _____ LOT _____
PARCEL # _____
PV WATER SYS _____
COUNTY _____

Today's Date _____ Date for Service to Begin _____

Business Name (Commercial Property Only) _____

Applicant Status: Property Owner Tenant

Applicant Name: _____
Last First Middle

Additional Applicant Name: _____
Last First Middle

Service Address _____

Mailing Address _____ Zip _____

Telephone Numbers Home () Cell Phone () _____

Employer's Name & Address Telephone () _____

Emergency Contact _____
Name & Address Telephone Relationship

The undersigned referred to as Applicant, at the above service address, hereby agrees to pay all costs and fees due under this agreement including, but not limited to, attorney's fees and court costs. The Applicant further agrees to be governed by the Ordinances/Regulations pertaining to water and/or sewer services as amended from time to time by Town Council. The Applicant also agrees as follows:

- Deposits: Sewer \$_____, Water \$_____ are tendered herewith or Deposit waived due to account #_____. Deposits shall either be applied to an applicant's utility account or refunded after 12 months of consecutive on-time payments. Deposits for property owners may be waived upon presentation of an acceptable utility letter of credit (electric, gas, water) at the time of application provided there are no delinquent payments for the previous 12 months with that utility.
- A non-refundable service fee of \$25.00 for technical and administrative services in providing the initial service to the customer or a nonrefundable transfer fee of \$15.00.
- Utility charges will be billed on a monthly basis in accordance with authorized rate/fee schedules.
- The applicant agrees to give a minimum of one business day's notice in order to terminate service. A forwarding address should be provided for the purpose of submitting the final billing and the refunding of any remaining deposit.
- Town staff and contracted service technicians shall have access at all reasonable hours to the premises for the purpose of reading or testing meters. **It is the applicant's responsibility to keep the meter unobstructed and accessible at all times.**
- Payments may be made by cash, personal check, cashiers check, money order or debit/credit card. Any bank returned item or dishonored check is subject to a \$25.00 per check charge and delinquent account enforcement processes. Payment can be made through the Town's Web site (except for returned checks) at no additional cost once an online account has been established.
- Accounts are due and payable 20 (twenty) days after the billing date. A delinquent processing fee of \$5.00 per service (water and/or sewer) will be assessed on the 28th day after the billing date. A delinquent notice will be mailed on the 40th day after the billing date. Unpaid delinquent accounts are subject to disconnection after the 50th day after the billing date.

Applicant's Signature _____ Date _____

Applicants Drivers License # _____ State _____ Expiration Date _____ Date of Birth. _____

Federal Tax Identification# (Commercial Business Only) _____

Town Use Only: Cash Check # _____ Credit Card Received By: _____